

**Record of the Regular Meeting  
Of the Central Valley Local Chapter of CSDA Board  
Wednesday July 6, 2016  
9:00 a.m.**

1. **Call to Order:** 9:08am
2. **Pledge of Allegiance:** Lorenzo Rios
3. **Roll Call:** Chairman: Lorenzo Rios - Present  
Vice-Chairman/Secretary: Sandi Miller - Present  
Treasurer: Joe Barcelos - Present  
Trustee: Alan Hofmann - Present  
Trustee: Susan Speer - Present
4. **Public Comment/Present:** Sue Ruiz, CD Specialist explained her jobs and what she is looking for. They are in need of more training on ways to stay compliant, outreach to other districts. She offered to help in any way we may need, has contacts for funding for waste water needs.
5. **Consent Agenda:**

Approval of the minutes from the May 11, 2016 meeting of the Board.

***Motion to approve the minutes as presented by Trustee Alan Hofmann,  
seconded by Treasurer Joe Barcelos, Motion carried***

**Old Business Discussion/Action**

1. **Website:** Chairman Lorenzo Rios will give an update on the status of our website and Newsletter. *Spoke with Streamline and they have offered to host our website for free for one year.*  
***Motion to accept the offer of them hosting the site for free for one year, by Vice-Chair Sandi Miller, seconded by Trustee Alan Hofmann Motion carried***
2. **Bank Account:** Joe Barcelos will report if he has heard back from Nick at CSDA about the filing information chapter. *Joe brought in the paper work that he found, form 1024. Vice-Chair Sandi Miller will look up the form and get with Joe to complete them. She has filed 501C-4 papers before. Paper work requires a 2 year projected budget. It was the decision of the board to base the budget on \$20.00 per member.*  
***Motion to have Joe move forward with the paper work at \$20.00 per member for the budget, by Trustee Alan Hofmann, seconded by Vice-Chair Sandi Miller Motion carried***
3. **Mission Statement:** Since we were unable to get together at Legislative days about this we will need to decide on our mission statement. *This item was tabled until the next meeting; Trustee Alan Hofmann will work on a mission statement and send it out via email prior to the next meeting.*  
**Next Class:** Set date and the rest of the class information for September. David Fey of LAFCO will go over his outline he emailed to the board.  
***Motion to hold the class on September 26, 2016, by Vice-Chair Sandi Miller, seconded by Treasurer Joe Barcelos Motion carried***

- a. Who will be teaching the classes: See David 's syllabus

- b. How many are we offering: Prior to attending classes an over view of each class will be presented so that attendees can choose their classes. There will be 4 classes offered, Q &A to be offered at the end of the class.
- c. Who will handle the Q& A: Will be at the end of each class and handled by the instructor of each class.
- d. What type of required class to offer: We are not offering required classes just informing them of what is required of them
- e. We plan to hold quarterly classes and want to put out a calendar via email and web site as to what we will be offering for the year.

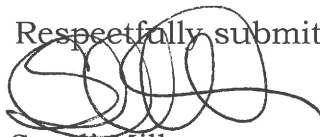
**New Business: Discussion/Action**

1. **Items needed to complete Chapter affiliation with CSDA:** Vice-Chair Sandi Miller has requested a list of needed items to complete our application with CSDA. She will discuss these items and complete the process. *Vice-chair Sandi Miller informed the board that we need to resend the agreement and bylaws to CSDA, she will get a list of members and the other items to Chris.*
2. **Next Meeting:** The board will meet the 14<sup>th</sup> of September to finalize the class for September 26<sup>th</sup>.

***Motion to adjourn, by Trustee Alan Hofmann,  
Seconded by Treasurer Joe Barcelos Motion carried***

3. **Adjournment: 10:47am**

Respectfully submitted



Sandi Miller

Vice-Chair-recording secretary



Lorenzo Rios  
Board Chair