

**Record of the Regular Meeting
Of the Central Valley Local Chapter of CSDA Board
Wednesday March 23, 2016
9:00a.m.**

1. Call to Order: 9:15am

2. Pledge of Allegiance: Lorenzo Rios

3. Roll Call: Chairman: Lorenzo Rios - Here

Vice-Chairman/Secretary: Sandi Miller - Here

Treasurer: Joe Barcelos - Absent

Trustee: Alan Hofmann - Here

4. Public Comment/Present: No comment from the public, Amy Sanchez of CVMBD attending

5. Consent Agenda:

Approval of the minutes from the February 9, 2016 meeting of the Board.

Motion to approve the minutes by Trustee Alan Hofmann, seconded by

Vice-Chair Sandi Miller, Motion carried

Old Business Discussion/Action

- 1. Website:** Chairman Lorenzo Rios reported that nothing has changed since the last meeting, still on his action list and moving forward. Kyle and Chris of CSDA informed him that Streamline will be contacting him. They are willing to work with us due to our small budget. He still thinks the cost will be outside our price range. Vice-Chair Sandi Miller informed the board that she used Homestead for her district and they are low cost. Amy Sanchez said that the cost for theirs is 14.99 per month and it is a drop and drag set up. Very easy to use.
- 2. Bank Account:** Joe Barcelos will report if he has heard back from CSDA about the filing status of our local chapter. *No one knew if Joe had heard back from CSDA as of yet. The board does feel that the bank should be more universal, one that would be convenient for everyone. This item was tabled until the next meeting.*
- 3. News Letter:** Vice-Chairman Sandi Miller asks to be given until the 15th to get our first newsletter out. With her move she needs a little more time to get it put together. Chairman Lorenzo Rios reported that they are going to be using some marketing students, and that and they could take over the setup of the newsletter and getting the first copy out, if Vice-Chair Sandi Miller has no problem with that. Vice-Chair Sandi Miller thought this was a great opportunity, and that the Chapters newsletter would benefit from their experience. She has requested an article from Chis Palmer at CSDA and had a few articles from the conference she just attended that she thought would be good for the newsletter. She will forward the article from Chris and the email list.
- 4. March 2 class:** Please see the attached list of attendees at the class. Open discussion on the way the day went. The board felt that the class went well. The attendance was great. Chairman Lorenzo felt that the \$25.00 fee for the class was a good price and that if possible we should try to keep to that cost, they are also hosting webinar classes.

New Business: Discussion/Action

1. **New Board Member:** Vice-Chair Sandi Miller reported to the board that Susan Speer from the Visalia Veterans Memorial District is interested in becoming a board member for our local chapter. She is asking permission from her board to do so.
2. **Next Class:** We need to discuss when and what type of class we want to offer next. *We looked at the list of classes requested by the attendees of the March class; the majority of them want Human resource and compliance classes. We will discuss this in more detail at the next meeting.*
3. **Next Board Meeting:** Vice-Chair Sandi Miller will lead this discussion. Please be thinking of which Wednesday during the month work the best for you. We need to have a set day during the month for our meetings. *Discussion: The board felt that we are up and running good enough at this point to start meeting every other month instead of every month and that we need a set day during the month to meet.*

Motion to change from every month to the second Wednesday of the month at 9 am, meetings to be every other month instead of every month by Vice-Chair Sandi Miller, seconded by Trustee Alan Hofmann, Motion carried.

Next meeting to be Wednesday May 11,2016 at 9:00am, Clovis Veterans Memorial Building.

4. **Adjournment: Motion to adjourn by Trustee Alan Hofmann, seconded by Vice- Chair Sandi Miller, Adjourned at 9:50am**

Respectfully submitted



Sandi Miller
Vice-Chair-recording secretary



Lorenzo Rios
Board Chair